



MCFD#12 FIRE COMMISSION REGULAR MEETING MINUTES

Monday October 28, 2024

Location: Station 1, 2950 W Matlock Brady Rd Elma, WA 98541

1. Call to order-6:02 PM

2. Flag Salute

3. Today is National Responders Day. - A moment of silence was observed for all of our Volunteer responders and also for Hayley Benjamin , who died tragically in a hunting accident.

4. Roll Call- Board Secretary, Val Chappell called the Roll. Commissioners Young, Ingram, and Jones were present as was Chief Mike Brown. Special Guest Patti Mclean , Mason County Assessor.

5. Approval of minutes. A motion was made by Commissioner Steve Ingram to approve the minutes from October 14, 2024. Commissioner Nick seconded the motion. The vote carried unanimously.

6 Pay Bills- Commissioner Young presented vouchers 475--499 in the amount of \$30001.74. There was a discussion on the bills. A motion was made to pay vouchers 475-499 in the amount of \$30.001.74 by Commissioner Ingram and was seconded by Commissioner Jones. Motion passed unanimously.

7. Commissioner Comments

Commissioner Young said there is a photo contest held by the Washington Fire Commissioners Association. She said the Seminars they attended had really good information.

Commissioner Ingram said the Health and Welfare of our Volunteers is important. Be healthy and well.

Commissioner Nick Jones echoed the other Commissioners comments. There is a Region 9 Fire Commissioner Meeting on April 12, 2025.

November 14 is a Region 9 meeting.
Commissioner Ingram discussed that we are new with one paid staff. We continue to try and provide the best service.

8. Chief Report

- a. Thank You all first responders!
- b. Budget hearings start in November.
- c. We have been offered a 2006 Tender with 46,000. Miles for \$110,000.00 interest free with 3 yearly payments.
- d. EMR class starts next week. We have 7 volunteers registered.
- f. Graduation for the Academy is Dec 12. We have 4 volunteers graduating.
- g. L & I Report, most of the deficiencies have been corrected. Nov 5 is the next hearing.
- h. The Self Contained Breathing Apparatus (SCBA) is almost on line.
- l. Financia Report -Last years balancing is almost complete and we are nearly ready to file our Annual reports. The State Auditor is working with us.
- j. Two citizens, Amanda Kirkland and Steve Duenkel have submitted applications to serve as District 12 Chaplains.

9 Public Comment-

Public comments are going to be limited to 3 min for a total 15 min.

- a. Kim Hogan, Kudos to the Board and all of the hard work that has been done.
- b. Ginny Mueller had a list of items she knew the previous Administration had purchased and wondered if we had all of the items on our list.

10 Unfinished Business

- a Patti Mclean the County Auditor, discussed the Budget process and how the County get their numbers.
- b. Commissioner Ingram made contact with CenturyLink through email. He will continue to discuss issues with them.
- d. Chief Brown will continue to look at new policies.
- e. The district needs to make the position of Chief official and Chief Brown was instructed to work on a contract with Legal staff.

11 New Business-

- a. Commissioner Jones made a motion to move our next meeting to Tuesday November 12 as it is a conflict with Veterans Day. Commissioner Ingram seconded and the motion carried unanimously.
- b. West Mason wants to meet with our Commissioners to discuss options and planning for next year.
- c. Chief Brown discussed the need of a credit card .
- d. Commissioner Jones proposed a Special Budget workshop for November 8 at 5:00 with a budget hearing on November 12 at 5:00 followed by our regular Commissioner meeting at 6:00 and our second budget hearing at 5:00 on Nov 25

followed by our regular Commissioner meeting at 6:00. The motion was seconded by Commissioner Ingram. The motion passed unanimously.

- e. No Strategic planning sessions are planned until Jan 2025.
- f. Commissioner Nick Jones proposed that we schedule a Strategic planning session in 2025. The motion was seconded by Commissioner Steve Ingram and the motion carried unanimously.

12. The Good of the Order-

- a. There will be a breakfast for our Veterans on 11-11 @ 11 at the Memorial Hall in Shelton.

13. Adjournment – Commissioner Jones moved the meeting be adjourned. It was Seconded by Commissioner Ingram. Meeting Adjourned at 7:36 PM .

Certified on this 12th day of November 2024:

Trina Young, Commissioner Chair

Steven Ingram, Commissioner Pos 2

Nick Jones Commissioner Pos. 3