



MCFD#12 FIRE COMMISSION REGULAR MEETING MINUTES

Monday October 14, 2024

Location: Matlock Fire Station 1, 2950 W Matlock Brady Rd Elma, WA 98541

1 Call to order-6:00 PM

2. Flag Salute

3. Roll Call- Board Secretary, Val Chappell called the Roll. Commissioners Young, Ingram, and Jones were present as was Chief Mike Brown.

4. Approval of minutes. A motion was made by Commissioner Nick Jones to approve the minutes from The Strategic Planning Session on October 14, 2024. Commissioner Steve Ingram seconded the motion. The vote carried unanimously. A motion was made by Commissioner Nick Jones to approve the Regular Meeting Minutes from October 14, 2024. The motion was seconded by Commissioner Steve Ingram. The vote carried unanimously.

5 Pay Bills- Commissioner Young presented vouchers 398-450 in the amount of \$31877.23. There was a discussion on the bills. A motion was made to pay vouchers 398-450 in the amount of \$31877.23 by Commissioner Ingram and was seconded by Commissioner Jones. Motion passed unanimously.

6. Commissioner Comments

- a. Commissioner Young thanked the MCFD12 Fire Association 7.0 for the great dinner they provided for the Volunteers of both Districts 12 and 16
- b. Commissioner Ingram Thanked them also.
- c. Commissioner Jones thanked the Association for all they do.
- d. Commissioner Jones also commented that he has submitted 6 applications for EMR starting Nov. 5, 2024.

7 Chief Report-

- a. We have 22 Volunteers with 2 more coming onboard.
- b. There have been 200 calls this year.
- c. There are 4 volunteers in Academy.
- d. The money for the Bunker Gear is in Escrow.

Commissioner Young asked if there had been any more communication From the Health Department about the complaint, we had received. There is no new information.

- e. Commissioner Young asked Chief Brown about a possible fuel cube in Matlock. Matlock is not ready yet. There are things that need to be in place and it will take some time to get them done.
- f. Budget hearings will begin in November. All numbers need to be turned into the County by November 30, 2024.
- g. Thank You Al Tupper. He's done a lot of work on the hall building space for our new washer and dryer.

8 Public Comment-

Public comments are going to be limited to 3 min for a total 15 min.

- a. Kristen asked about restitution for Legal Services and asked about filing an ethics complaint. What are our options?
- b. Dave thanked West Mason for coming to our volunteer dinner.

9 Unfinished Business-

- a. Commissioner Ingram said he had received a few comments about lack of phone service in our area. He then asked for a consensus of the Board to write a letter to the (FCC) Federal Communications Commission on behalf of our constituents . Commissioner Young made a motion for Commissioner Ingram to write a letter to the FCC. The Motion was seconded by Commissioner Jones. The motion was carried unanimously.
- b. Commissioner Young discussed the State Audit. 2021, 2022, and 2023 is an accountability audit. The State Audit is done by extracting samples of the records-they do not examine all of them. If we decide to go after full restitution we would have to hire a complete Forensic Audit to determine the full amount of missing funds. They also stated that because of the findings so far in the Accountability Audit that they will file a fraud report as well. The Accountability Audit cost \$37,000 of which \$21,000.00 is remaining. The Fraud Audit will cost an additional \$45,000. Mike stated that this current audit will repeat the previous audit's recommendation that we pursue restitution for these audit expenses as well. Commissioner Jones asked to be updated on the Audit status.
- c. Sheriff Spurling gave an update on the criminal investigation. Sheriff Spurling called the FBI yesterday and found out the case had been taken to the US District Attorney. He said he was satisfied that the FBI is

moving the case forward. Sheriff Spurling also said he will be at a meeting at least once a month to give updates. More discussion followed regarding the role of the Attorney General and FBI.

10. New Business-

a. Resolution 2024-8 Resolution of the Board of Commissioners of Fire Dist. 12. Adopting a new meeting schedule.

Commissioner Jones made a motion to accept Resolution 2024-8. The motion was seconded by Commissioner Ingram. The motion passed unanimously.

b. Resolution 2024-9 Resolution of the Board of Commissioners of Fire Dist. 12. Moving Collected money from Bond Account.

Commissioner Jones made a motion to accept Resolution 2024-9.

Commissioner Ingram seconded the motion, The motion carries unanimously.

c. Resolution 2024-10 Resolution of the Board of Commissioners of Fire Dist. 12. Compensation for Commissioners.

Commissioner Ingram made a motion to accept Resolution 2024-10.

Commissioner Jones seconded the motion. Motion carries unanimously.

d. Policy 1014 Personal Complaints

Commissioner Jones made a motion to accept Policy 1014. Commissioner Ingram seconded. The motion passed unanimously.

Each volunteer will get a hard copy of this policy.

It was noted to reflect in the minutes that this policy should be placed on the calendar for next year at this time to be reviewed.

12. The Good of the Order-

Our next Strategic Planning meeting will be Monday Oct 28 at 5
With the Regular Board meeting following at 6:00

13. Adjournment – Commissioner Jones moved the meeting be adjourned. It was
Seconded by Commissioner Ingram. Meeting Adjourned at 6:58 PM

Certified on this 28th day of October 2024:

Trina Young, Commissioner Chair

Steven Ingram, Commissioner Pos 2

Nick Jones Commissioner Pos. 3